

# Wyong Musical Theatre Company Inc.

---

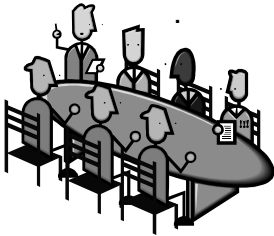
## Newsletter November 2008

Dear All,

What a great year we have had. Thanks to all. Without every one of us working together with the common goal, producing quality musicals while having an enjoyable time, this company would not exist. No job done is too small. Thank you again

WMTC has always produced great shows, but I think after this year's two fantastic performances – 'Thoroughly Modern Millie' and 'The Hunchback of Notre Dame', we have raised the bar yet again.

## Annual General Meeting



- The **AGM** is on the **1<sup>st</sup> December**, 2008. It will be at the Wyong Memorial Hall, down the back in the blue room at 7:30 pm. Come along and support your company. Anyone who has let their membership lapse may pay on the night. Further information appears later in the newsletter.

## Tuggerah Lakes Mardi Gras



- On the following weekend, **Saturday 6<sup>th</sup> December**, is the annual **Tuggerah Lakes Mardi Gras**. We dress up a flat top truck and parade through the streets of The Entrance. Children are allowed on the float; they will be seated and supervised. Afterwards there is entertainment at the 'bowl' in the park at The Entrance, then fireworks at night.

Our themes for this year are 'The Hunchback of Notre Dame' and we will be promoting our first show for next year, 'Pirates of Penzance'. If you have a pirates outfit, you could help us promote our next show, otherwise contact Stella Derry (4388 2212) or come dressed in your company T-shirt. Meet us at the truck in Toowoan Bay Rd, near Tuggerah Parade Long Jetty, about 10am to help decorate or about 12 noon to be ready for the judging. Judging will be around 1pm. At 2pm the trucks will parade. Bring food and drink a hat and sunscreen. Children might like to bring an outside, sit down activity.



# Pirates of Penzance

Auditions for our first show of 2009, 'Pirates of Penzance', will be held in late January and will be directed by Margaret Holdom. This is an adult production. Bump in will be in late May. If you are interested in working on the production team, set building, costumes, lighting and sound or in any behind the scenes roles or Musical Director, please ring Kathy to indicate your interest. Exact dates will be forwarded in January and also found in local papers. Hope to see you there.

## Christmas Party Time

Hunchback Video Show @ Berkeley Vale High School Hall  
on Saturday 15<sup>th</sup> November 7:30 to 10:30  
Bring Party food and be ready to have a good time.

Xmas Party and Concert @ Berkeley Vale High School Hall  
on Saturday 29<sup>th</sup> November 5:00 PM to 10:00 PM

The Committee of Wyong Musical Theatre Company would like to wish all our members and helpers a Merry Christmas and a Happy New Year. Keep safe over the holiday break and we hope to see you and your family refreshed and ready to help us with two more great productions in 2009.

## Annual General Meeting

At this meeting the financial report for the past financial year will be presented and all Committee positions will be declared open and voting for those positions will take place.

The seven positions that will become **vacant**, and the current office holders are;

- **President** – Kathy Veale
- **Vice President** – Fred Roome
- **Secretary** – Michael Partridge
- **Treasurer** – Beverly Partridge
- **Floor Members (3)** – Ian Abbott, Stella Derry, Annette Garvey.

There will also be the opportunity for an **open forum** in which members will be invited to voice their ideas, opinions and/or criticisms in regards to any aspect of the organisation of the Company.

We urge all members, both past and present, to attend this meeting and have your input into the Company's organisation. Un-financial members may renew their membership on the night of the AGM.

### **NOMINATIONS:**

The rules of nomination for any or all of the Committee positions are as follows:

- Nominations must be submitted in writing on an official Nomination Form or copy.
- Nominations may be submitted to the Committee prior to the AGM or on the night of the AGM.

- All nominations must have a Nominator and Seconder who are financial members of the Company.
- The Nominator, Seconder and Nominee must sign nominations.
- Nominations must be for specific positions.
- Nominees shall have been active members of the association for at least one-year prior to the election at which the person is nominated.
- Each of the Committee positions will be voted on separately.
- The three Floor Member positions will be voted upon together upon the same ballot paper with the positions being awarded to the candidates who receive the most votes.
- A member can be nominated for more than one position but cannot be elected to more than one position.

### VOTING

- Only financial members (over 16 years of age) are eligible to vote.
- Voting will be conducted as a secret ballot
- Three non-committee members who are not standing for office will be invited to conduct the counting of the ballot papers
- Any financial member who is not standing for office may request to scrutinize the counting of votes with a maximum of three chosen.

\$

### COMMITTEE TASKS

The Committee's role is multi-faceted and does require some commitment and dedication on the part of its members.

For the benefit of those members who may be considering nominating for a Committee position at the forthcoming A.G.M. (and also for those who may be interested in what the Committee does at its meetings) we have provided a list of the organisation tasks necessary to keep the Wyong Musical Theatre Company running.

The following list is not presented in any order of importance and is not exhaustive.

- Selecting suitable future productions.
- Booking the production with publisher.
- Ensuring that all productions are booked and booking fees are paid in advance.
- Booking rehearsal and performance dates of hall.
- Finding/selecting suitable directors, musical directors, production managers, choreographers, costumers, production teams, etc (where necessary) for future productions.
- Fund raising. \*
- Publicity. \*
- General correspondence.
- Formulating and determining production budgets.
- Seeking sponsorship. \*
- Determining the future direction of WMTC.
- Writing/formulating production programmes. \*
- Keeping accurate, and current, membership and Friends of WMTC list.
- The writing of a quarterly newsletter. \*
- The addressing and posting of newsletters. \*
- Keeping of accurate committee meetings' minutes.
- Sending out pre booking notices to Friends of WMTC and interested persons. \*
- Advertising auditions, productions and AGM's in relevant local presses. \*
- Ensuring that all committee and company business is conducted strictly by the constitution.
- Liaising with local council/government where necessary/applicable. \*
- Keeping accurate financial records.
- Keeping accurate current production cast lists. \*

- Ensure that all necessary printing – tickets, flyers, programmes, newsletters, audition and rehearsal material, etc are done in advance of date needed.
- Overseeing general progress of all facets of productions.
- The chasing up of insurance policies and ensuring that they are paid and up to date.
- Completing the appropriate annual review forms for the Department of Fair Trading.
- Ensuring that all members, 18 years and over, are signatories of the child protection form.
- Designing artwork for production flyers, programmes, information sheets, etc. \*
- Distributing, accounting for, collecting and returning rehearsal material by the specified date. \*

**Although this list may appear extensive and onerous many of the tasks are annual ones while others may be ongoing.**

- May be an allocated roll to a non-committee member but must be closely overseen by a committee member whose role it is to report back to the main committee.

<b>WMTC inc. – COMMITTEE NOMINATION FORM</b>	
I _____, a current financial member of Wyong Musical Theatre Company	
Inc., nominate _____, also a current financial member of Wyong Musical Theatre Company Inc., for the position(s) of:	
<input type="checkbox"/> President	<input type="checkbox"/> Vice-President
<input type="checkbox"/> Treasurer	<input type="checkbox"/> Secretary
<input type="checkbox"/> Floor Member (the three highest vote takers to be chosen)	
Nominee: _____ (Print Name) Signed _____	
Date _____	
Nominator: _____ (Print Name) Signed _____	
Date _____	
Seconder: _____ (Print Name) Signed _____	
Date _____	
If you require further nomination forms please contact the committee or photocopy this form.	

### Membership Renewal

Have you let your membership lapse? We would love to hear from you. Why not renew your membership to be able to receive all our newsletters in 2009. Please fill out the attached form with cheque or money order and forward to the above address.

### Membership Classifications

**Friends of the Theatre:-** Cost \$15.00 for 12 months or two shows (whichever the greater)

**Entitlements** - Quarterly Newsletter, priority seating, 10% Discount for tickets for you and a friend, one free program at each performance you attend.

**Junior Member:-** Cost \$20.00 July to June. (16 years of under)

**Entitlements** - Eligibility to apply to participate in shows. Quarterly Newsletter, one free Programme for each production in which you participate.

**Adult Member:-** Cost \$30.00 July to June. Over 16 years of age

**Entitlements** - Able to Vote at meetings. Eligibility to apply to participate in shows. Quarterly Newsletter, receive a copy of the Rules, preferential group bookings, one free Programme for each production in which you participate.

**Family:-** Cost \$85.00 July to June )

**Entitlements** - As above for Members and Junior Members, except 1 Newsletter per family.

**For Nomination to the committee** - one must be a financial member who has been on the committee, or participated in at least one show in the previous 12 months.

<h3>Membership Renewal</h3>		
Please Post To: PO Box PO Box 275 Wyong NSW 2259		
Name: _____		
Address: _____ _____		
Postcode _____	Phone No's _____	
E-mail Address: _____		
Cheque / Money Order or Credit Card Payment (please circle)		Amount. \$ _____
Card Number: _____		
Exp. Date __ / __ Cardholders Name _____		
Participation is an important part of the Theatre Company, and we do need help from time to time in various areas		
Would you check any of the following boxes if you are willing to be contacted to help in these areas?		
Sets and Props painting [ ]	Sets and Props Construction [ ]	Set up and Disassemble [ ]
Backstage [ ]	Front of House [ ]	Canteen [ ]
Ushering [ ]	Rehearsal Pianist [ ]	
Production team _____	On Stage _____	